**NORWOOD DISTRICT HIGH SCHOOL –SCHOOL COUNCIL**

**MEETING Minutes**

**Thursday September 22, 2016**

**7:00pm**

**CALL TO ORDER - 7:08 Welcome and introductions**

**In attendance**: Mary Lou Steinmann, Ian Beaman, Bernadette Vanderhorst, Bev Graham, Janette Fluke, Cathy Galbraith, Leanne Caskanette, Abby Partington, Karen Guy, Sherrill Lloyd-Wardle, Deb Chamberlain, Lori Heffernan. We were joined by Jen and Cheryl from HBPS.

**Regrets:** Penny Buchanan, Jennifer Stewart, Nicole Pedersen, Chris Leeper

**APPROVAL OF AGENDA**

**MINUTES OF MEETING** – School Council meeting minutes of May 9, 2016

Recommendation : That the minutes from the May 9, 2016 meeting be approved as circulated.

* Motion to approve the minutes – Cathy G.
* 2nd – Lori H.

**REPORTS:**

1. 2016-2017 NDHS School Council Elections

Chair : Bernadette Vanderhorst

Vice Chair: Janette Fluke

Secretary: Karen Guy

Treasurer: Cathy Galbraith

Community Representative: Leanne Caskanette

Parent Representative: Sherrill Lloyd, Penny Buchanan, Bev Graham, Deb Chamberlain

Teacher Representative: Lori Heffernan

School Principal : ML Steinmann

Student Representative: Rotating through Student Council

* All positions were acclaimed
* Discussion about changing the constitution so that it reflects movement in the Chair position. Keeps fresh ideas coming to the meetings.
* We mentioned that the minutes from the meetings can be posted on the website. We could approve the minutes after the meeting and then have them put up before the next meeting.

1. **Student Council Report:**

* Grade 9 Day – lots of positive feedback from staff and students
* Looking at Relay for Life – going to be discussed at their next meeting
* Discussing dances and dates that work for the future
* Student Council – opened up positions for new students – they are welcome to join.
* Small student council – approximately 10 members

**3. Principal’s Report**

* Please see the attached Principal’s Report

**4.Treasurer Report**- Nevada Tickets - $1403.41 is currently in our account. We would like to see a larger sign on the tickets at the store. The tickets are currently at the Stop and Shop (old Macs on Hwy 7). Bernadette will stop by and see if ticket sales are up and running with owner, Ed Bowman.

**5. Teacher Report**

• Extra-curriculars running currently

• Football, Rugby, Golf, Writers’ Guild, Guitar Club, Badminton Club, Duke of Ed, Yearbook, Drill Team

* October 3rd – College Fair trip running to SSFC

**6.Committee Reports:**

**A) Regional School Council Mtg** – May 31 at Kenner – Cathy & Bernadette

* Parent Conference – Saturday October 15 – Cobourg High School – Focus on mental health
* Budget Process $380 million/yr operating budget for KPR Board, received $8 million for capital projects last school year, education funding – 25% from Municipal Tax Levy and the rest from Provincial Government. Government leading in direction to not fund empty spaces.
* An increase in elementary students, decline in secondary students but a stabilizing of the decline.
* **Homework Help Program:**

- Free Grade7 -10 Math tutoring service available run by TVO

- Sundays to Thursdays 5:30-930pm –Ask a tutor

- 24/7 Resources – interactive math tutorials & 300 math tutors

- go to tvo.org/homework help and click “FREE REGISTRATION”

- We need to promote this homework help program to families!

- Mr. Dunn may be starting an after school Math help

* PACE principal Alison Sadowski

-overview of all the different programming (Alternative Education, Continuing Education, SWAC( School Within A College program)LBS, PLAR,SAL

- 3 periods , classes run 10:00am -2:00pm. No transportation, only city buses.

* Trustee Report- Shirley Patterson& Rose Kitney – schools can identify their own needs for technology for ipads and laptops
* 2016/2017 Meeting dates for Regional School Council are Tues Oct 18, Tues Dec 6 Tues Feb 14 and Tues May 30

B. **PRO Grant Committee Meeting** – June 10 at NDHS – Mary Lou, Bernadette, Jeff, Jen, Cheryl

* NDHS, NDPS, HBPS all received $1000.00 from the Pro-Grant Fund. The schools have come together to plan an evening for parents and students regarding Technology and Social Media Safety.
* **Embracing Social Media: What Every Family Needs to Know – it was decided that we liked this one the most.**

**Date – October 25th 5:30 –8:30 pm**

**5:30- 6:30 Italian Dinner:**

* The Norwood Lions Club will take the lead on the meal. They are planning on spaghetti, lasagna, rolls.
* Bernadette will look into cake through Norwood Foodland – Chad Jolicoeur. She is going to see if Dairy Farmers of Ptbo County will donate chocolate milk. We will have water as well.
* Cheryl will ask if Chris from Tim Hortons will contribute coffee or subsidize it.
* The Norwood Lions Club are going to put $500.00 towards the dinner. The Norwood Lions wondered if the Havelock Lions could also help financially.
* Jen/Cheryl said that they would contact the Havelock Lions to discuss this.
* **6:30-7:30 – Main guest speaker – Chris Vollum – “Social Media Fitness”**
* **7:30 – 8:30 Breakout sessions**
* OPP Rich Nie
* Steven Kellar (Gambling)
* One more to determine: Michaelene (mental health – Fear Of Missing Out), Dr. Keogh’s wife, Emmanuelle Festas-Keogh - “Mindfulness Based Stressed Reduction” was mentioned – Bernadette will look into this.
* **8:30 Wrap up and survey –**At the last break-out group the wrap up survey would be given and collected. ML and Lori will look after that.

**Financial Information:**

* In June, Mary Lou prepared a sponsorship letter for reaching out to Community groups for to help with costs , especially dinner, and advertising expenses as we are limited to 15% and 5% of the PRO grant funds going to each respectively.
* St.Paul’s School Council will give $400.00 to the event. We would like to see them in the sponsorship title as well.
* Township of Asphodel-Norwood Council has contributed $300.00
* A letter has been taken to the Township of Havelock-Belmont-Methuen as well, asking for a donation.
* Transportation – run a bus from Havelock to Norwood- Havelock School is looking after this.
* Bernadette wondered about giveaways for people at the event, compliments of the School Council. Jen is going to go to Ricarts and look around. ML wondered if the OPP would donate some door prizes – iTune cards. We could put the title of the event on the pen. Karen wondered about USB drives – with the materials on it? Jen is going to check out USB drive pricing.

**Advertising:**

* Advertising of event – radio/newspaper/social media/email to all school families/school newsletters , electronic sign, could we have Bill Freeman in to do an article on the event
* Ian is going to meet with the Comm. Tech class and have interested students design a poster. A prize will be offered.
* We do need people to confirm/register so that we have pretty firm numbers for food and child care. We are going to ask that RSVP’s are back by October 7th.
* We have representatives from each elementary school (Cathy Galbraith – NDPS, Jen Levere/Cheryl- HBPS, Sherrill Lloyd – St. Paul – this information is going to be put in the school newsletters for October, each representative will also ask for a synervoice to go home. Elementary schools will have a flyer and a send back, confirming their attendance.
* ML will look after the sign, synervoice at NDHS
* Bernadette will put it in the papers.
* Ian will put it on the website.
* We can tweet it. We can take a picture of the flyer and put it on Facebook.
* Each school will be responsible for their own registrations and will contact ML so that we can determine the total.
* With these numbers we will sort the participants into groups.

**Childcare:**

* Provide childcare – ask for use of Norwood Family Hub room and any staff from Hub/ Hucklebug volunteer with students from NDHS. Leanne is going to look into whether they can staff the daycare component. We would also need high school student volunteers. Leanne will connect with Jan Smith from Hucklebug. A gift card of $20.00 for volunteers was disussed.
* **Please keep all receipts for the “Embracing Social Media” event. All of them will have to be submitted in the final report.**

**Other:**

* Community Organizations Displays – Ian will look into whether organizations would like to contribute to displays.
* Bernadette will book Bill Freeman to come to the event.
* ML and Ian will invite Rusty Hick, Greg Ingram and Trustee Shirley Patterson to attend.
* We will also need to find some students to help with serving. – Mrs. Graham’s class as well as others.

**CORRESPONDENCE**

1. **For Action: (Monetary requests)** - There weren’t any requests for money at this time.
2. **For Information :**
3. From KPR Board meeting May 26, 2016 Long Term Accommodation Plan Update

Norwood District HS – “Explore the viability of a K-12 school at the Norwood District HS site involving consultation with students, staff and community members “ and “Examine possibilities to address programming issues at Norwood District HS”.

1. KPR Board Meetings upcoming – Sept 22 and Oct 20

**GENERAL BUSINESS:**

* You can live stream the board meetings
* Fresh produce is available twice a month from the Norwood Hub/Family Resource/YWCA at a low cost. This is the Just Food Box Program. Leanne will email a flyer and we can attach to the minutes. We can also put this on the website.

**ADJOURNMENT**

– Recommendation that the meeting held on Thursday September 22nd be adjourned at 8:55 pm

**Next meeting is scheduled for October 13th, 2016 @ 7:00pm – we will do monetary requests that evening as well. We will send out the requests prior to the meeting so that people can wrap their heads around it.**